Application Process: the application process is divided into two phases.

Phase I: In the first phase of the application process, and to continue onto the next phase, application will open on May 4, 2015. The online application deadline is July 31, 2015. The application can be found online on the DePaul program website. After completing the online application, we ask that you stop by the McNair Scholars Program in the LPC Schmitt Academic Center, Suite 166 (2320 N. Kenmore Avenue). You must submit and complete the following items before July 31, 2015:

1) Income eligibility: To determine your eligibility, we need a signed and dated copy of your most recently filed federal income tax form (that is, 2014 Federal Income Tax Return). If you are claimed on someone else's income tax returns (such as your parents' or guardians') in the most recent filing year (2014), then please provide us with a signed and dated copy of this tax return. The tax return you submit to the program must display your name and social security number as either the filer or the dependent. If your family did not complete a federal income tax return, please contact the McNair Scholars Program office to determine what other documents may be used as proof of income.

2) Official transcripts: Applicants are required to provide official paper transcripts from DePaul (you can access the transcript request form on CampusConnect > For Students > Request Official Transcript). Please be sure the envelope remains sealed when you submit it to us. We recommend that you request the transcript be sent to you from DePaul and that you drop it off in person to our office. If you have completed less than 32 quarter credit hours at DePaul, please include (in addition to your official DePaul transcripts) your previous institution's or institutions' official transcripts.

Upon submitting and completing these documents for eligibility, your submissions will be reviewed, and you will be asked to sign your Application and Eligibility Confirmation. You will sign a printed version of the application you submitted online, as well as a document attesting to the authenticity of all documents you have submitted to the program (Confirmation of Eligibility form).

For the second portion of Phase I of the application process, you must submit the following materials by July 31 to be considered for Phase II:

1) Personal Statement: In a statement of at least 1000 words, please describe your academic and career goals. Please explain why you are interested in obtaining a doctorate, the area you are interested in studying, and why you think that participating in the McNair Program can help you reach those goals. Candidates are urged to ensure that this statement is well written and free of grammatical and
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spelling errors. Please remember to put your name and DePaul ID # on your personal statement.

2) Statement of Research Experiences and Interests: Your statement should explain in as much detail as possible the academic discipline and area of your research interests, possible research project(s), how this research can contribute to academia, and why this research appeals to you. Your statement of research interest should be no longer than 250 words. Please remember to put your name and DePaul identification number on your statement of research.

3) Two Letters of Recommendation from DePaul Faculty: You will be asked to submit two letters of recommendations from faculty members, one of which must be from a faculty member in your major. Please note that letters of recommendation should be written by persons who can best assess your ability for academic research and your motivation to attend graduate school. The appropriate forms for these letters of recommendation will be provided prior to the interview. Your recommenders will be able to use the university’s interoffice mail to send their letters to us in SAC 166.

4) One letter from a personal supporter: You will be asked to submit one letter of recommendation from a personal supporter (such as a family member, close friend, or mentor) who is committed to your goal of completing a PhD. Again, we will provide you with the appropriate form to complete this requirement prior to the interview.

5) Résumé or CV

Please submit these materials to: mcnairscholars@depaul.edu. for the McNair Scholars Program or to mitchemfellows@depaul.edu for the Arnold Mitchem Program. Be sure to include your full name and DePaul ID number in this email and label the subject of the email as "McNair Scholars Program/Arnold Mitchem Fellowship Application Materials."

Phase II: In the second and final phase of the application process, those who qualify will be invited to an in-person interview with current McNair Scholars, McNair faculty and/or staff. We will notify candidates about interview dates and times between August 15th and August 30th. We are cognizant of the fact that you are students with a plethora of commitments, so we will work with your schedule to select a suitable interview time. Interviews will be scheduled between August 16 and September 10.

Note: Notification of Scholarship and Fellowship participation will follow two to three weeks from your interview. Both, McNair and Mitchem, programs start on Friday October 2nd, 2015.