

Good afternoon, Nonexempt Staff!

Me Procurement Tools Others

QUICK ACTIONS

- Personal Details
- Document Records
- Identification Info
- Contact Info
- Family and Emergency Contacts
- My Organization Chart
- My Public Info
- Change Photo
- Employment Info
- Document Delivery Preferences

APPS

Directory	Onboarding	Checklist Tasks	Pay	Time and Absences
Benefits - My Benefits				
Career and Performance	Personal Information	Learning	Benefits	Current Jobs
Web Clock	Roles and Delegations	Expenses	Campus Address	DPU Alert

Show More

BlueSky Help

1/4 Click 'Me'

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Click 'Benefits'

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Benefits



Nonexempt Staff

Review your benefits package and relevant info before you enroll.

3/4 Changes
Click 'Your Benefits'

Pending Actions
Address your open items to complete enrollment

Your Benefits
See your current, past, and future enrollments

Report a Life Event
Record a life event for enrollment opportunities

People to Cover
Add family and others before you enroll



Document Records
Upload documents to support your enrollments

Review Employee Resources
Review enrollment guidelines before you enroll

4/4
You can view any of your benefits by clicking the designated icon.
Click 'Next' to conclude



Select a Benefit

See Benefits as of Date or Event

-  Health and Welfare Benefits Program
-  Tuition Waiver

Select a Benefit

See Benefits as of Date or Event

-  Health and Welfare Benefits Pro
-  Tuition Waiver

Congratulations, you have successfully navigated your benefits.
From here you can view your current enrollment.

For any inquiries contact benefits@depaul.edu

To view this walkthrough again click '**Self-Help**' and search '**My Benefits**'.