

Good afternoon, Line Manager!

Me My Team Procurement Tools Others

QUICK ACTIONS

- Transfer
- Employee
- Employment
- Change A

APPS

Learning Workforce Compensation Termination

- Document Records
- Document Delivery Preferences

Show More

Things to Finish

Assigned to Me 7

Yesterday FYI Complete the interview

4 days ago REJECTED Salary Adjustment Approval Requested

Manager Self Service - Allocate Checklists

BlueSky Help

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Click 'My Team'

Manager!

Me My Team Procurement Tools Others

QUICK ACTIONS

- Transfer
- Employee Summary
- Employment Info
- Change Assignment
- Document Records
- Document Delivery Preferences

Show More

APPS

My Team	Onboarding	Hiring	Performance Overview	Performance
Learning	Workforce Compensation	Termination	+	

Things to Finish

Assigned to Me 7	Yesterday FYI Complete the interview	4 days ago REJECTED Salary Adjustment Approval Requested
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Good afternoon, Line Manager!

Me My Team

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Click 'My Team'

QUICK ACTIONS

- Transfer
- Employee Summary
- Employment Info
- Change Assignment
- Document Records
- Document Delivery Preferences

- My Team
- Onboarding
- Hiring
- Performance Overview
- Performance
- Learning
- Workforce Compensation
- Termination
- +

Show More

Things to Finish

- Assigned to Me: 7
- Yesterday: FYI Complete the interview
- 4 days ago: REJECTED Salary Adjustment Approval Requested

My Team

Overview

Compensation

Overview

Search Person Show Filters

Actions

view by Assignment Sort by Name ascending

3/7 In this field, click '...' for the employee you'd like to manage.

Workers

ES Exempt Staff Senior Research Associate

Department Name Human Resources - Operating

NS Nonexempt Staff Benefits Coordinator

Department Name Human Resources - Operating

With Offer

Requisitions

Vacancies

My Team

Overview

Compensation

Overview

Search Person Show Filters

Actions

View By Assignment Sort By Name ascending

Workers

ES Exempt Staff
Senior Research Associate

NS Nonexempt Staff
Benefits Coordinator

4/7
Select 'Allocate Checklists'

Department Name
Human Resources - Operating

- Absence Balance
- Add Absence
- Allocate Checklists
- Change Assignment
- Change Salary
- Document Records
- Employment Info
- Existing Absences
- Individual Compensation
- Transfer

With Offer


Requisitions

Vacancies

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Click '+Add'

Checklists + Add

Search by name In Progress

 There's nothing here so far.



Allocate Checklist

Exempt Staff

Save and Close Cancel

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These are all checklists that can be allocated to your employee. Click the checkbox for the one you'd like to assign this employee.

Search by name		All
<input type="checkbox"/>	Faculty - New Hire Category: Enterprise onboarding Country: All Countries	
<input type="checkbox"/>	Faculty - Rehire Category: Enterprise onboarding Country: All Countries	
<input type="checkbox"/>	Gatekeeper Law Checklist includes statutory tasks for compliance with the Gatekeeper Law, to support the reintegration of the employee back into the workforce after long-term or related sickness absences Category: Gatekeeper law Country: Netherlands	
<input type="checkbox"/>	Seasonal and Temps Category: Enterprise onboarding Country: All Countries	
<input type="checkbox"/>	Staff - New Hire Category: Country	

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When you are finished, click 'Save and Close'
You can also click 'Cancel' to discard your changes.

Save and Close Cancel

*Allocation Date
10/27/2020

Checklist

Search by name All

- Faculty - New Hire**
Category: Enterprise onboarding
Country: All Countries
- Faculty - Rehire**
Category: Enterprise onboarding
Country: All Countries
- Gatekeeper Law**
Checklist includes statutory tasks for compliance with the Gatekeeper Law, to support the reintegration of the employee back into the workforce after long-term or related sickness absences
Category: Gatekeeper law
Country: Netherlands
- Seasonal and Temps**
Category: Enterprise onboarding
Country: All Countries
- Staff - New Hire**
Category:
Country:



Allocate Checklist

Exempt Staff

Save and Close Cancel

*Allocation Date

10/27/2020

Checklist

Search by name

Faculty - New Hire

Category
Enterprise onboarding

Faculty - Rehire

Category Country
Enterprise onboarding All Countries

Gatekeeper Law

Checklist includes statutory tasks for compliance with the Gatekeeper Law, to support the reintegration of the employee back into the workforce after long-term or related sickness absences

Category Country
Gatekeeper law Netherlands

Seasonal and Temps

Category Country
Enterprise onboarding All Countries

Staff - New Hire

Category Country

You have completed this task.

BlueSky Help