

Good morning, Joseph Baer!

Me My Client Groups Procurement Tools Others

QUICK ACTIONS

- Personal Details
- Document Records
- Identification Info
- Contact Info
- Family and Emergency Contacts
- My Organization Chart
- My Public Info
- Change Photo
- Employment Info
- Additional Assignment Info

APPS

Directory	Onboarding	Checklist Tasks	Pay	Time and Absences
Career and Performance	Personal Information	Learning	Benefits	Current Jobs
Web Clock	Roles and Delegations	Expenses	Campus Address	DPU Alert



Show More

DePaul Self Help

**Performance - Overview of Employee Self Evaluation**

1/11  
Click 'Me'

Hi, Joseph Baer!

Me | My Client Groups | Procurement | Tools | Others

QUICK ACTIONS

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Good morning, Joseph Baer!

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APPS

Boarding	Checklist Tasks	Pay	Time and Absences
Career and Performance	Personal Information	Learning	Benefits
Web Clock	Roles and Delegations	Expenses	Campus Address
DPU Alert			

2/11 Click 'Career and Performance'

DePaul Self Help

Show More

< Career and Performance



Joseph B

DePaul Self Help

3/11 Click 'Performance'

**Skills and Qualifications**  
Build your talent profile by adding skills and qualifications.

**Goals**  
Set and manage performance goals.

**Performance**  
View performance documents and complete related tasks.

Review Period 2020-21

4/11

Click 'Staff Performance Appraisal' for the current year

Note: The correct years should be auto-selected, but if not, change the selected year by clicking 'Review Period' above.

[2020-21 Staff Performance Appraisal](#)

Sarah Cleveland Frost

Current Task

Employee Self-Evaluation

Task Completion

0 / 5

# Employee Self-Evaluation: 2020-21 Staff Performance



Joseph Baer

Print

Submit

5/11  
Let's take a moment to review some important aspects of this screen.  
Click 'Next' to continue

**i** Review and evaluate the contents of each section of the evaluation. Click submit when you're done.

---

Document Details ∨

---

Evaluation Topics ∧

<p><b>Performance Goals</b> 0 of 2 rated   0 of 2 commented</p>	Evaluate
<p><b>Core Behaviors &amp; Mission</b> 0 of 2 rated   0 of 2 commented</p>	Evaluate
<p>Employee Development</p>	Evaluate

---

**Summarize your overall performance during this appraisal period.**  
*You can also include any significant additional accomplishments or missed opportunities that impact your rating and are not mentioned in previous sections.*

---

Overall Performance ✎ Edit ∧

Employee Rating
Employee Comments

[Show Performance Rating Descriptions](#)

---

Attachments ∨

DePaul Self Help

# Employee Self-Evaluation: 2020-21 Staff Performance Appraisal



Joseph Baer

Print

Submit

**i** Review and evaluate the contents of each section of the evaluation. Click submit when you're done.

6/11  
You will begin with your Evaluation Topics. Here you will go down the list on the right and **Evaluate** each area.

## Document Details

Evaluation Topics	
<b>Performance Goals</b> 0 of 2 rated   0 of 2 commented	Evaluate
<b>Core Behaviors &amp; Mission</b> 0 of 2 rated   0 of 2 commented	Evaluate
<b>Employee Development</b>	Evaluate

**Summarize your overall performance during this appraisal period.**  
*You can also include any significant additional accomplishments or missed opportunities that impact your rating and are not mentioned in previous sections.*

### Overall Performance

[Edit](#)

Employee Rating

Employee Comments

[Show Performance Rating Descriptions](#)

## Attachments

DePaul Self Help

# Employee Self-Evaluation: 2020-21 Staff Performance Appraisal



Joseph Baer

Print

Submit

*i* Review and evaluate the contents of each section of the evaluation. Click **Next** to continue. 7/11

## Document Details

## Evaluation Topics

### Performance Goals

0 of 2 rated | 0 of 2 commented

Evaluate

### Core Behaviors & Mission

0 of 2 rated | 0 of 2 commented

Evaluate

### Employee Development

Evaluate

Your Performance Goals will be the same goals you entered and submitted to your manager for approval. In this step, you will score yourself on how well you did related to each specific goal. Click 'Next' to continue.

## Summarize your overall performance during this appraisal period.

You can also include any significant additional accomplishments or missed opportunities that impact your rating and are not mentioned in previous sections.

## Overall Performance

Edit

Employee Rating

Employee Comments

Show Performance Rating Descriptions

## Attachments

DePaul Self Help



# Employee Self-Evaluation: 2020-21 Staff Performance Appraisal



Joseph Baer

Print

Submit

**i** Review and evaluate the contents of each section of the evaluation. Click submit when you're done.

## Document Details

## Evaluation Topics

8/11  
Core Behaviors and Mission will relate to how well your goals align to our Six Strategic Priorities. Click 'Next' to continue.

**Performance Goals**  
0 of 2 rated | 0 of 2 commented

Evaluate

**Core Behaviors & Mission**  
0 of 2 rated | 0 of 2 commented

Evaluate

Employee Development

Evaluate

### Summarize your overall performance during this appraisal period.

*You can also include any significant additional accomplishments or missed opportunities that impact your rating and are not mentioned in previous sections.*

## Overall Performance

Edit

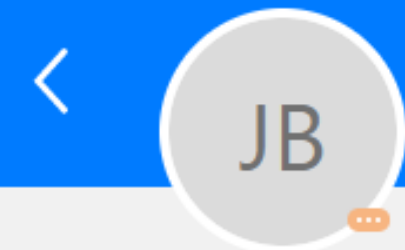
Employee Rating

Employee Comments

Show Performance Rating Descriptions

## Attachments

DePaul Self Help



# Employee Self-Evaluation: 2020-21 Staff Performance Appraisal

Joseph Baer

Print

Submit

**i** Review and evaluate the contents of each section of the evaluation. Click submit when you're done.

## Document Details

## Evaluation Topics

- Performance Goals**  
0 of 2 rated | 0 of 2 commented Evaluate
- Core Behaviors & Mission**  
0 of 2 rated | 0 of 2 commented Evaluate
- Employee Development** Evaluate

9/11  
Once you have evaluated all three of the above sections, you will move on to an overall evaluation. Click 'Next' to continue.

**Summarize your overall performance during this appraisal**  
*You can also include any significant additional accomplishments or missed opportunities that impact your rating and are not mentioned in previous sections.*

### Overall Performance

Edit

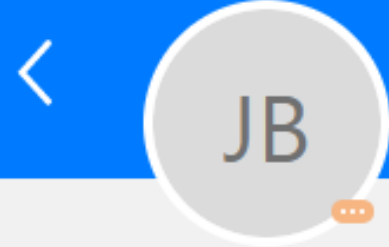
Employee Rating

Employee Comments

[Show Performance Rating Descriptions](#)

## Attachments

DePaul Self Help



# Employee Self-Evaluation: 2020-21 Staff Performance Appraisal

Joseph Baer

Print

Submit

**i** Review and evaluate the contents of each section of the evaluation. Click submit when you're done.

## Document Details ∨

Evaluation Topics <span>∧</span>	
<b>Performance Goals</b> 0 of 2 rated   0 of 2 commented	Evaluate
<b>Core Behaviors &amp; Mission</b> 0 of 2 rated   0 of 2 commented	Evaluate
Employee Development	Evaluate

**Summarize your overall performance during this appraisal period.**  
*You can also include any significant additional accomplishments or missed opportunities that impact your rating and are not mentioned in previous sections.*

### Overall Performance Edit ∧

Employee Rating

Employee Comments

[Show Performance Rating Descriptions](#)

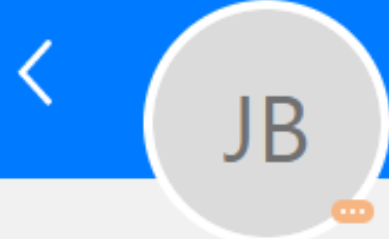
10/11

You have the option to upload any documents you feel are relevant to the performance appraisal process.

Click 'Next' to continue.

## Attachments ∨

DePaul Self Help



# Employee Self-Evaluation: 2020-21 Staff Performance Appraisal

Joseph Baer

Print

Submit

**i** Review and evaluate the contents of each section of the evaluation. Click submit when you're done.

## Document Details

## Evaluation Topics

### Performance Goals

0 of 2 rated | 0 of 2 commented

Evaluate

### Core Behaviors & Mission

0 of 2 rated | 0 of 2 commented

Evaluate

### Employee Development

Evaluate

## Summarize your overall performance during this appraisal period.

You can also include any significant additional accomplishments or missed opportunities that impact your rating and are not mentioned in previous sections.

## Overall Performance

Edit

Employee Rating

Employee Comments

Show Performance Rating Descriptions

## Attachments

11/11

Finally, in order for the performance appraisal to be sent to your manager, you MUST click 'Submit'

If you do not click 'Submit' your manager will not receive any of your comments and the next step of the process, Manager Evaluation' will not proceed.

Click 'Next' to conclude this overview.

DePaul Self Help

JB  
Joseph Baer

# Employee Self-Evaluation: 2020-21 Staff Performance Appraisal

Print Submit

Review and evaluate the contents of each section of the evaluation. Click submit when you're done.

## Document Details

## Evaluation Topics

**Performance Goals**  
0 of 2 rated | 0 of 2 commented

**Core Behaviors & Mission**  
0 of 2 rated | 0 of 2 commented

Employee Development

Evaluate

Evaluate

Evaluate

This concludes the overview of the Self-Evaluation portion of the performance appraisal process.  
  
If you would like to learn more, click 'Self Help' and search 'Evaluate Performance Goal'

**Summarize your overall performance during the year.**  
*You can also include any significant additional accomplishments or missed opportunities that impact your rating and are not mentioned in previous sections.*

## Overall Performance

Edit

Employee Rating

Employee Comments

Show Performance Rating Descriptions

## Attachments

DePaul Self Help