

Good evening, Exempt Staff!

Me Procurement Tools Others

QUICK ACTIONS

- Personal Details
- Document Records
- Identification Info
- Contact Info
- Family and Emergency Contacts
- My Organization Chart

APPS

Personal Info - Update Veteran Status

Directory	Onboarding	Checklist Tasks
Pay	Time and Absences	Career and Performance

BlueSky Help

Good evening, Exempt Staff!

Click 'Me'

Me, Procurement, Tools, Others

QUICK ACTIONS










- Personal Details
- Document Records
- Identification Info
- Contact Info
- Family and Emergency Contacts
- My Organization Chart

APPS

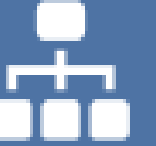








Directory	Onboarding	Checklist Tasks
Pay	Time and Absences	Career and Performance

BlueSky Help

QUICK ACTIONS

-  Personal Details
-  Document Records
-  Identification Info
-  Contact Info
-  Family and Emergency Contacts
-  My Organization Chart
-  My Public Info
-  Change Photo
-  Employment Info

APPS

 Directory	 Onboarding	 Checklist Tasks
 Pay	 Time and Absences	 Career and Performance
 Personal Information	 Learning	 Benefits

2/11 x
Click 'Personal Information'



3/11 ×
Click 'Personal Details'

Exempt Staff



Personal Details

Details about yourself, such as name, date of birth, marital status, and national identifier.



Document Records

Manage your document records and associated attachments, such as birth and marriage certificates, awards, and recognition.



Identification Info

View and edit your passport, driver license, visa, and citizenship info.



Contact Info

Add or update ways you can be reached, such as phone, email, and address.



Family and Emergency Contacts



Employment Info

a HR Central Specialist. Please note this update won't occur until the HR Central Specialist verifies and approves the transaction. Make sure to **bring your updated Social Security card** (not a copy) at your in-person appointment.

If you have questions about what other documents you may bring to change your name, contact HRCentral at HRCentral@depaul.edu, or 312-362-7505.

Demographic Info

Country

United States

Ethnicity

I am Hispanic or Latino.

If you are not Hispanic or Latino, which of these races are you?

- American Indian or Alaska Native
- Asian
- Black or African American
- Native Hawaiian or other Pacific Islander
- White

Marital Status Change Date

Start Date

9/22/2020

Gender

Highest Education Level

Veteran Self-Identification Status

Disabled Veteran

Active Duty Wartime or Campaign Badge Veterans

Armed Forces Service Medal Veteran

Recently Separated Veteran

Newly Separated Veteran Discharge Date

4/11 ✕
Click the 'Edit' button



- Black or African American
- Native Hawaiian or other Pacific Islander
- White

Gender

If you do not wish to report gender or Ethnicity, click on the down arrow and then Edit within biographical info and check the box "I do not wish to self-identify gender" or "I do not wish to self-identify Ethnicity" respectively.

Highest Education Level

Select a value 5/11 ×

Select 'Veteran Self-Identification Status'

Veteran Self-Identification Status

Disabled Veteran

Active Duty Wartime or Campaign Badge Veterans

Armed Forces Service Medal Veteran

Recently Separated Veteran

Newly Separated Veteran Discharge Date

If you do not wish to report gender or Ethnicity, click on the down arrow and then Edit within biographical info and check the box "I do not wish to self-identify gender" or "I do not wish to self-identify Ethnicity" respectively.

Highest Education Level

Veteran Self-Identify

6/11 ×
Check this box if you are a 'Disabled Veteran'
If not, click 'Next'

Disabled Veteran

Active Duty Wartime or Campaign Badge Veterans

Armed Forces Service Medal Veteran

Recently Separated Veteran

Newly Separated Veteran Discharge Date

Comments

If you do not wish to report gender or Ethnicity, click on the down arrow and then Edit within biographical info and check the box "I do not wish to self-identify gender" or "I do not wish to self-identify Ethnicity" respectively.


Highest Education Level

Select a value 

Veteran Self-Identification Status



Disabled Veteran

7/11 
Check this box if you are 'Active Duty Wartime or Campaign Badge Veteran'
If not, click 'Next'

Active Duty Wartime or Campaign Badge veterans

Armed Forces Service Medal Veteran

Recently Separated Veteran

Newly Separated Veteran Discharge Date

m/d/yyyy 

Comments


Highest Education Level


Select a value 

Veteran Self-Identification Status



Disabled Veteran

Active Duty War  **ans**


8/11 

Check this box if you are a
**'Armed Forces Service Medal
Veteran'**
If not, click 'Next'

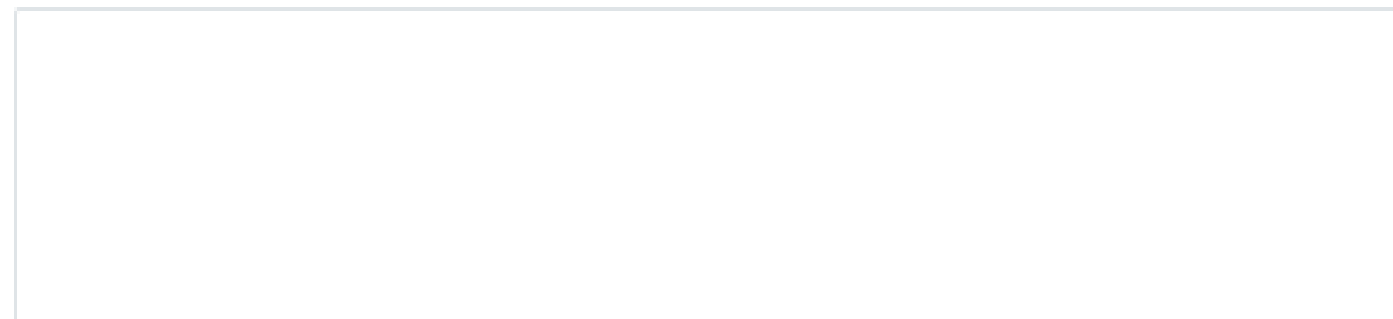
Armed Forces Service medal veteran

Recently Separated Veteran

Newly Separated Veteran Discharge Date

m/d/yyyy 

Comments



Attachments



Veteran Self-Identification Status

Disabled Veteran

Active Duty Wartime or Campaign Badge Veterans

Armed Forces S

9/11 ×
Check this box if you are a
'Recently Separated Veteran'
If not, click 'Next'


Recently Separated veteran

Newly Separated Veteran Discharge Date

Comments

Attachments

 Drag files here or click to add attachment ▼

Veteran Self-Identification Status


Declines to Self-Identify 

Disabled Veteran

Active Duty Wartime or Campaign Badge Veterans


Armed Forces Service Medal Veteran

Recently Separated Veteran

10/11 



Select 'Newly Separated Veteran Discharge Date'
If it is not applicable, click 'Next'

Newly Separated veteran Discharge Date

10/5/2020 

Comments

Attachments

 Drag files here or click to add attachment 

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Demographic Info

Submit

Cancel

Country

United States

Ethnicity

I am Hispanic or Latino.

If you are not Hispanic or Latino, which of these races are you?

American Indian or Alaska Native

Asian

Black or African American

Native Hawaiian or other Pacific Islander

White

Gender

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11/11

Click 'Submit' to save changes and 'Cancel' to discard.

BlueSky Help

If you have questions about what other documents you may bring to change your name, contact HRCentral at HRCentral@depaul.edu, or 312-362-7505.

Demographic Info

Submit

Cancel

Country

United States

Ethnicity

I am

If you are

American

Asian

Black or African American

Native Hawaiian or other Pacific Islander

White

Gender

If you do not wish to report gender or Ethnicity, click on the down arrow and then Edit within biographical info and check the box "I do not wish to self-identify gender" or "I do not wish to self-identify Ethnicity" respectively.

Congratulations! You have successfully completed the walkthrough on updating your **Veteran Status**.

If you want to view the walkthrough again, click '**Self-Help**' and '**Update Veteran Status**'.

BlueSky Help