Job Shadow Program: Employer Partner Guide

The Job Shadow Program is a one-day, experiential learning opportunity that exposes students to potential career paths and work environments. The program introduces students to professional work culture, as well as career opportunities that relate to their interests and skills.

Benefits
- Showcase the daily activities, challenges and requirements of your organization
- Demonstrate how your organization may align with different majors
- Gain exposure for your organization by introducing students to your culture
- Enables early identification of potential candidates for internships and full-time positions
- Develop your employees' mentoring, coaching and leadership skills
- Participate in a unique program that gives DePaul students a competitive advantage

Program Dates
All job shadow dates will occur during DePaul’s December Intersession Quarter. The following dates are available for a student to shadow at your organization:
- Tuesday, December 1
- Wednesday, December 2
- Thursday, December 3
- Tuesday, December 8
- Wednesday, December 9
- Thursday, December 10

Schedule
The employer partner is responsible for creating a schedule for the job shadow day. The schedule could consist of a tour of the organization, observing certain work functions, attending engaging meetings, participating in events, a networking lunch with staff, conducting informational interviews, formal opportunities for students to ask questions, etc.

Students are responsible for providing their own transportation to and from the employer.

Application and Student Selection Process
Students interested in participating in the Job Shadow Program will apply directly to the ASK team. The team will then select the student who will participate in the shadow day at your organization, based on the student’s major, career interests, qualifications and preferences. Once your student has been selected, we will provide you with information about their background prior to the scheduled shadow date.

Questions or interested in participating? Please contact the ASK team at ask@depaul.edu or 312-362-8281.