TAKE CARE OF DEPAUL, TOGETHER:
A STUDENT GUIDE FOR FALL 2020

The COVID-19 pandemic is compelling all of us to think and behave differently in our day-to-day lives. What remains unchanged, however, is DePaul University’s quality education experience for every student, the sense of belonging we hope you experience, and our mission to uphold the dignity of every person. While pursuing higher education in this environment, we are called to ask “what must be done”—a central question once posed to St. Vincent de Paul and one that still guides us today—to keep the DePaul community healthy and safe. The information in this student guide provides strategies to take care of ourselves and one another, for each student, faculty and staff person is an integral member of the DePaul community and called to support not only ourselves and those we know personally, but everyone in the DePaul family. In following these measures, we will Take Care DePaul, Together.

DePaul’s direction and practices are developed in close partnership with medical experts at our partner AMITA Health Medical Group. In accordance with the guidance from our state and local governments, DePaul will adhere to the principles of public health and hygiene measures, physical distancing and reduced density of staff, faculty and students on campus during the fall quarter.

COVID-19 presents a situation that is almost constantly changing, and often very quickly, requiring us to be aware of and respond to new guidance frequently. The university’s guidelines may change over time in accordance with guidance from health and government officials. As a member of the DePaul community, you must stay aware of restrictions that may happen as changes in phases in Illinois and Chicago occur. For the community’s safety, it is critical that you abide by the guidance issued by state and local governments and agencies in your personal time. Decisions you make off-campus regarding the use of a face covering, physical distancing and staying home when sick, among others, affect everyone around you, and we ask that you take fellow DePaul community members into consideration when deciding on these behaviors.

For the most up-to-date information, visit DePaul’s Fall 2020 website at go.depaul.edu/fall2020.

FALL PLANNING PRINCIPLES
• Promoting the health and safety of the university community and of the communities where we study, work and live;
• Ensuring that DePaul’s diverse community of learners has access to our nationally ranked academic programs and support services that will enable them to thrive;
• Supporting and maximizing student academic and personal success;
• Strengthening our university both now and for the future.

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HEALTH AND SAFETY GUIDANCE

GENERAL SAFETY
The university will take precautions aimed at protecting the health and safety of students on campus. These precautions include: 1) the mandatory use of face coverings while on university grounds, 2) the implementation of tactics for physical distancing, 3) the wide availability of hand sanitizer for hands as well as for disinfecting personal spaces, 4) the use of plexiglass shields on service desks, and 5) mandatory online training for faculty, staff and students that will be available before the start of fall quarter.

DePaul is taking many steps to keep campus sanitized when students return. This includes installing up to 700 hand sanitizer stations on campus, enhancing cleaning measures and investing in improved air filters. Learn more on the Fall 2020 website.

FACE COVERINGS
Cloth face coverings that cover one’s mouth and nose must be worn at all times on DePaul grounds (inside campus buildings and outdoors). Face shields are not considered a replacement for face coverings. While students, faculty and staff are expected to provide their own face coverings, free face coverings will be readily available on campus for times when people occasionally forget theirs. Free disposable mask distribution boxes have been mounted in a dozen public locations across both campuses.

Anyone who is not wearing a face covering will be asked to retrieve a face covering from a distribution box. Those who refuse to wear a face covering will be asked to leave campus. Refusal to comply also could result in disciplinary action.

HEALTH MONITORING
To prevent the spread of COVID-19 and reduce the potential risk of exposure to our DePaul community and visitors, we will require students who come to campus and employees who will return to work on campus to conduct a daily self-screening process using the #CampusClear app, which will include a questionnaire and a medical symptoms check. You can find information to download #CampusClear on DePaul’s Health Monitoring webpage, or download it directly from the Apple Store or on Google Play. You will be asked to authenticate with your @depaul.edu email address. Your daily participation will be essential to help us take precautionary measures for the health and safety of everyone on campus.

While aggregate compliance data will be monitored, DePaul will not use this tool to monitor individual health data, and users should contact their healthcare provider if they need medical advice. Students may be asked to display their #CampusClear app results to a university official prior to entering a DePaul-owned or operated facility. If you do not have a smartphone with you, visit the #CampusClear website from your home computer, complete the questionnaire, print the results and bring them with you to campus.

REPORTING A CASE OF COVID-19
All faculty, staff and students must inform the university if they have tested positive for COVID-19, received a COVID-19 diagnosis or if they learn of a positive case of COVID-19 at DePaul. This will allow the university to provide the resources and support people need, and also determine if others were exposed and may be at risk. This information will be not be used for any reason not related to COVID-19.

Report your COVID case or the case of another person at DePaul here.

CONTACT TRACING
Contact tracing is a process that local health departments use to control and prevent the spread of diseases, like COVID-19. By identifying and isolating cases, and quarantining close contacts (as defined by the Chicago Department of Public Health), the spread of COVID-19 may be averted in the absence of effective vaccines. To help monitor health and safety on campus and to assist our students, faculty and staff, DePaul has formed a contact tracing team. To learn more about contact tracing and DePaul’s process, visit the online FAQs.
GUIDANCE FOR SPECIFIC SCENARIOS

USING RESTROOMS
Use of face coverings is required in all campus buildings, including restrooms. Follow physical distancing measures as best as possible. Wash your hands thoroughly afterward to reduce the potential transmission of the virus.

Restroom doors will be propped open only in those locations wherein propping the door does not compromise the privacy of the restroom occupants. All restrooms that are conducive to door propping will have doors propped during business hours to eliminate the need for touching door handles.

USING DRINKING FOUNTAINS
In accordance with Centers for Disease Control and Prevention (CDC) recommendations, DePaul has disabled traditional drinking fountains. Students should bring a reusable water bottle on campus to take advantage of bottle-filling stations that are located throughout both campuses.

USING ELEVATORS
Elevator touchpoints are disinfected regularly and exhaust fans circulate and refresh air in elevators. DePaul is upgrading elevators on both campuses with new fans that contain UV-C light technology aimed at supplying disinfected breathing air into the elevator cabs. In most Loop high-rise buildings (Lewis Center, Daley Building and DePaul Center), stewards in lobbies will limit elevator capacity, manage queuing and make sure people are wearing face coverings.

Anyone using an elevator is required to keep a face covering on at all times and stand apart as much as possible. Talking should be avoided. Please use a key, shirt tail, sleeve or clean tissue to push elevator floor buttons. Upon reaching your destination floor, wash your hands or use hand sanitizer. If you must sneeze or cough, keep your face covering in place.

PERSONAL CONSIDERATIONS

When back on campus, you may have questions about how and where you might gather, and what DePaul’s guidelines are for safely doing so. You may also wonder if your activities off of campus affect your ability to engage in activities on campus. Some of this is addressed in this guide (travel restrictions, physical distance, face coverings and handwashing, among other things). See below for additional guidance, or read more online about how to safely enjoy DePaul’s campus life.

PERSONAL TRAVEL
The university strongly encourages students who live on or will be coming to campus to be extremely cautious regarding any personal travel outside of the State of Illinois as an additional precaution to ensure the health and safety of the DePaul community. Find the latest information on DePaul’s Travel Considerations webpage.

- The CDC recommends avoiding all non-essential travel to certain destinations. Students are responsible for checking the CDC website to see if their travel destination has been added to an advisory list.

- Students should conduct a self-screening process for symptoms of COVID-19 before starting travel and after returning from travel. Students are required to notify their faculty and stay home, if they are sick.

- Students must abide by any local or state travel orders upon returning from destinations outside of Illinois.

- Students traveling to states that are covered by the City of Chicago’s emergency travel order must self-quarantine for 14 days upon return to Chicago or before coming to campus. Please stay aware of the states that are included on the quarantine list, which is updated each Tuesday, and plan accordingly if you will be required to quarantine.

- Students returning from international travel must follow CDC’s Returning from International Travel resource page, which currently requires individuals to self-quarantine for 14 days.

PUBLIC TRANSPORTATION
If you use public transportation, wear a face covering before entering the bus or train and avoid touching surfaces with your hands. Upon disembarking, wash your hands or use alcohol-based hand sanitizers with greater than 60 percent ethanol or 70 percent isopropanol as soon as possible and before removing your face covering.
DePaul offers affordable parking options on the Lincoln Park Campus. Faculty, staff and students who currently have campus parking permits may continue to park in the decks and surface lots. Before permits expire on Aug. 31, please purchase a new permit in order to continue parking on campus. If you do not have a permit, you may park in one of the parking decks and pay a daily rate.

DePaul does not have parking facilities at the Loop Campus. However, nearby parking facilities offer a reduced rate for students, faculty and staff. Visit Demon Discounts for a list of participating parking facilities.

HEALTH CARE
If you believe you have COVID-19 or have been exposed to COVID-19 and have questions or concerns, the Chicago Department of Public Health has established a call center to address questions. Phone lines are currently staffed 9 a.m. to 5 p.m., Monday through Friday. You can email coronavirus@chicago.gov or call (312) 746-4835. Students can also call AMITA Sage Medical adjacent to DePaul’s Lincoln Park Campus on Fullerton Avenue at (773) 549-7757. Please call in advance.
Do not walk in to the clinic without an appointment. Students can also call their health care provider.

MENTAL HEALTH
University Counseling Services (UCS) provides accessible psychological and psychiatric assessment, short-term psychotherapy, medication management, consultation and crisis intervention, community referrals, workshops and psychoeducational programming to currently enrolled students. UCS is operating primarily on a virtual basis and counselors are currently available for support, crisis management, consultation and community referrals.

If you would like to be contacted by a counselor, please call (773) 325-7779 or (312) 362-6923. If you are unable to reach someone, please leave a message and your call will be returned within a business day.

The Office of Health Promotion and Wellness also offers an array of wellness programming, including programs around reducing or managing stress and anxiety, wellness coaching and proper sleep. Visit the Health Promotion and Wellness website or DeHub to learn more.

In case of an urgent or life-threatening emergency, please call Public Safety (773) 325-7777 (Lincoln Park) or (312) 362-8400 (Loop), 911, or, if you are in Chicago, the Advocate Illinois Masonic 24-hour Behavioral Health Services Crisis Line (773) 296-5380.

PUBLIC SAFETY
Public Safety will remain on-campus 24 hours a day/seven days a week and can be reached at (773) 325-7777 (Lincoln Park) and (312) 362-8400 (Loop). At this time, walking safety escorts only will be provided from 6 p.m. to 6 a.m. at the Lincoln Park Campus and can be requested at (773) 325-7233. Medical transports to the hospital or AMITA Sage will NOT be provided until it is safe to do so.

ACADEMICS

COURSE SELECTION
There are three major categories of course modalities at DePaul: On-Campus in Traditional Classrooms, Fully Online and On-Campus with Zoom-enabled Classrooms, with a variety of delivery models under each category. You can learn more about course modalities here.

When registering for classes, learn about the various modalities, consider which you might prefer over others, and try to select courses in the modality that works best for you. Use this guide to 2020–21 classes to help when registering.

Keep in mind, only a very limited number of classes will be held as traditional, on-campus courses. This is in the best interests and safety of the DePaul community.

ACADEMIC SUPPORT
All college offices and academic support offices will offer individual appointments online through Zoom during regular business hours for the entire quarter. In addition, for the first two weeks of the term, physical office spaces will be open, at a minimum, during the following hours:

**Week 1:** Tuesday, Sept. 8 - Friday, Sept. 11, 10 a.m. - 2 p.m.
**Week 2:** Monday, Sept. 14 - Thursday, Sept. 17, 10 a.m. - 2 p.m.
Click here for locations of these offices. Check the websites of the various offices for information on any additional hours to accommodate students who are looking to visit later in the day.

DEAN OF STUDENTS OFFICE

The Dean of Students office is virtually accessible Monday through Friday, 9 a.m. to 5 p.m. to provide a range of services to students. To access their services, visit their website.

ABSENCE NOTIFICATION
If you are sick, you should not be around other people. Notify your professors that you feel ill and are unable to attend class (whether online or in person). Absence notifications requiring a doctor’s note submitted to the Dean of Students Office are not necessary in the midst of the COVID-19 pandemic.

STUDENT EMERGENCY ASSISTANCE FUND
Students who are facing an unexpected, documented financial emergency to the extent that current circumstances will impede or suspend progress towards degree completion should contact the Dean of Students Office for more information about the criteria of this emergency fund.

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STUDENT SERVICES

Almost all student services are still available at DePaul. In order to reduce the density of people on campus and avoid the spread of COVID-19, student service offices will have a limited in-person presence and instead will emphasize online services.

Students are encouraged to engage with these offices via phone, email or virtually (via Zoom or chat, if available). If you need to speak to a staff member in person, please call, email or virtually visit to make an appointment ahead of time.

STUDENT SUCCESS COACHING
In January, first-year students will have access to a Student Success Coach, a more senior-level student who can help identify strengths and challenges, and develop an action plan for the future to meet the student’s idea of success. Learn more here.

THE CENTER FOR STUDENTS WITH DISABILITIES
The Center for Students with Disabilities is accessible for live questions, referrals, and assistance via a virtual office using Zoom, Monday through Friday, 9 a.m. to 5 p.m.
They are also hosting a student success group and Zoom hangouts, and the Delta Alpha Pi International Honors Society will meet virtually this fall. To learn more, visit their website and join their virtual office.

UNIVERSITY LIBRARIES
Libraries will be open during limited hours for pre-arranged book pickup, and will also be available for limited computing access and study desks after the fall quarter starts. Visit their website to learn how to check out books for pickup or reserve an entry time for Richardson Library. Research help is readily available by phone, text and chat. Librarians can help you access e-books, articles, and streaming videos online. Visit the library website and their COVID-19 FAQ to learn more.

THE RAY MEYER FITNESS AND RECREATION CENTER (THE RAY)
The Ray is open and is implementing members-only access, physically distanced equipment, capacity limits, a reservation system for some activities, and enhanced cleaning methods to keep members safe. Learn more about the facilities and programs, and find updates here.

BOOKSTORES
Bookstores on the Loop and Lincoln Park campuses are open with modified hours and offerings. Please check the bookstores website for the most up-to-date information because hours are subject to change.

For fall quarter, the Lincoln Park Campus bookstore will be open Monday–Thursday from 9 a.m. to 6 p.m.; Friday from 9 a.m. to 5 p.m.; and Saturday from 10 a.m. to 3 p.m. No more than 20 people will be allowed in the store at a time.

The Loop Campus bookstore will be open Monday–Thursday from 8 a.m. to 7 p.m.; and Saturday from 9 a.m. to 3 p.m. The Starbucks café is open for food and drinks, but no seating is available. No more than 50 people will be allowed in the store at a time.

Face coverings are required at both stores. More information is available on the bookstore website.

COMPUTER LABS
When classes begin, general purpose computer labs will be open on both campuses. Please visit the Student Success website for the most up-to-date list of locations, hours, and labs with ADA-accessible equipment. Computer labs in the libraries will open gradually as new operational parameters are established. Some computers will be removed to encourage physical distancing. Labs will be disinfected each evening. Sanitizer stations with integrated, multi-fold paper towel holders will be placed in each computer lab for lab patrons’ use. Patrons are encouraged to put one or two pumps of the liquid hand sanitizer on a paper towel and then use the saturated paper towel to effectively disinfect their immediate working area, keyboards and mice prior to use. For computer labs with specialized equipment, academic units will control access and may have reservation systems in place. Please contact the appropriate academic unit or look for information on the unit’s website if you need access to one of these labs.

GENIUS SQUAD
The Genius Squad will be reopening to offer in-person technical support for all students in the fall. Advance appointments will be required. Please visit go.depaul.edu/gs for the most up-to-date information on Genius Squad locations and services.

DEPAUL ID SERVICES
Students with classes on campus must have DePaul ID cards. ID cards will be available for students with in person classes at the start of the fall quarter. Please visit go.depaul.edu/IDServices for the latest information on locations and hours of operation.

U-PASS
The student U-Pass will be offered to eligible students for the fall. For the fall quarter only, students will be able to opt out of the program. Please visit go.depaul.edu/U-Pass for the most up to date information.
CLUBS AND ORGANIZATIONS
DePaul has over 300 student organizations and clubs through which students can be engaged, meet people and develop skills. Even in a remote environment or one encouraging physical distancing, there are many opportunities to get involved. Make sure to visit the DEN in DeHub, DePaul’s online student organization and activities management tool, to learn about the many organizations and opportunities to connect virtually with fellow students.

CONDUCTING STUDENT ORGANIZATION OR CLUB MEETINGS AND TRAVELING FOR EVENTS
We understand that your co-curricular involvement is important to your experience as a student, and that you may have many questions about how your organization or club can safely gather. The Office of Student Involvement has developed a website that addresses many of the questions you might have, including spaces on campus available for your use, travel to events and funding and purchasing. Some basic information follows.

UNIVERSITY-FUNDED TRAVEL
To promote the safety of the university community and minimize the spread of COVID-19, the university has suspended university-funded student travel that is deemed non-essential.

The university will follow CDC guidance, as well as guidance issued by federal, state, and local government officials regarding travel and will update this policy as appropriate or necessary. Depending on whether the travel is local or not, and what phase we are in of Governor Pritzker’s Restore Illinois plan and the City of Chicago plan, travel is more or less restricted. For non-local travel, only essential travel is allowed until Chicago is in phase 5 (fully reopened). Visit this website for more information.

All students who have any scheduled travel for university-related reasons are required to follow these guidelines:

- Review the definition of “essential travel” and the FAQs listed on the Travel vs. Local Events & Activities page.
- Cancel travel that does not meet this definition. Students should contact airlines, hotels, and other businesses with which travel plans have been made as soon as possible to request refunds as a result of COVID-19-related cancellations.
- If you would like to request an exemption to travel non-locally, confer with your responsible faculty or staff member and then follow the process outlined to request approval and if approved, to register your travel via the virtual portal.

ENGAGING IN COMMUNITY ONLINE
Digital Engagement Network (DEN): Since Spring of 2020, the Office of Student Involvement has hosted the Digital Engagement Network (DEN) on DeHub. During the spring and summer quarters, DEN has shared information about over 500 remote or virtual events held by departments and student organizations across campus, and will continue to do so for the foreseeable future. Visit the DEN here.

Esports: DePaul has hosted an Esports program since 2017, and currently has leagues for Rocket League, Super Smash Brothers Ultimate, Overwatch, Valorant and Mario Kart. There are also some competitive teams. Learn more here.

Involvement Calculator: If you want to be engaged in out-of-class activities but are not sure where to start, complete the Involvement Calculator and get pointed in the right direction. Answer a series of questions, and the calculator will make recommendations for you. Visit the calculator here.

ACTIVITIES FOR RESIDENTIAL STUDENTS
This upcoming academic year, Residential Education has developed various initiatives to engage students in their residential experience.

Students should reasonably expect most residential programs to be held in a virtual format. If an opportunity arises for in-person events, Residential Education will do so in accordance with the city of Chicago Phase IV Reopening guidelines that allows gatherings, with capacity limits and social distance requirements.

Below are highlighted initiatives that will occur throughout the fall quarter:

Monthly Newsletters: Monthly newsletters will provide students with a wrap up of events and key takeaways from the past month and details on upcoming events. Delivery Method: Email

Virtual Roundtables: Virtual roundtables will allow students to participate in sessions led by Residential Education staff professionals on various student success topics. Delivery Method: Zoom

Podcasts: Professional Education staff will participate in recorded discussions on student life that will be available to students at any time. Delivery Method: Web/YouTube

Web Series: The web series will provide students with life skills and tips through visual media to help better prepare for life in the residence halls. Delivery Method: Web/YouTube

Community Engagement Programs: These programs are planned and executed by a Resident Advisor (RA) or Residence Director (RD) based on the needs of their floor/community. RAs are required to hold at least one community engagement program a month. RDs also host programs for their residence halls throughout the quarter. Delivery Method: Zoom
**Intentional Conversations:** Each quarter, RAs are required to schedule a one-on-one conversation with students living on their residence hall floor.

**Delivery Method:** Zoom

**OFFICE OF MULTICULTURAL STUDENT SUCCESS**

The Office of Multicultural Student Success (OMSS) works to improve the retention and graduation rates of students of color and first-generation students, students who demonstrate financial need, undocumented students and students with marginalized genders and sexualities.

OMSS staff are available through their virtual office to connect students with their peers and help students find community and learn about resources and services available to them. You can access the office via the [OMSS website](#), Monday through Friday, 9 a.m. to 5 p.m.

**SPIRITUAL AND PASTORAL CARE**

DePaul is committed to supporting students from diverse faith and spiritual backgrounds as well as those seeking purpose and meaning outside of religious communities. Through the Division of Mission and Ministry, diverse spiritual and pastoral care is offered by staff composed of spiritual leaders including Catholic chaplains, Protestant ministers (focused on non-denominational, mainline, Orthodox, and Black spirituality traditions), a Muslim Imam, a Jewish Life Coordinator, and the Vincentian Service and Formation team—all of whom also support interfaith and secular students as well. If you need a compassionate listener through pastoral care, connection to meaningful volunteer service and reflection, and/or access to meditation or religious practices, study, and community-building, visit the [Mission and Ministry website](#).

**RESIDENCE HALLS AND DINING**

For the most up-to-date information on housing and dining services, visit the [Housing Services website](#).

**TAKE CARE OF DEPAUL, TOGETHER.**

All members of the DePaul community are expected to abide by the Community Health and Safety Pledge on the following page, as well the rules outlined in this guide. By taking these steps to care for yourself, you show your care for everyone within our diverse DePaul community as well as those with whom they associate.
As a Blue Demon who respects the dignity of all people, I am committed to taking care of myself and taking care of our DePaul community during the COVID-19 pandemic. I pledge to do my part to reduce the spread of COVID-19 in our campus community, by:

- Washing my hands often with soap and water, or using hand sanitizer
- Wearing my cloth face covering over my nose and mouth
- Maintaining physical distance of 6 feet or more from others
- Self-monitoring for the symptoms of COVID-19 through the self-screening app #CampusClear
- Staying home when I am sick or after exposure to someone who has COVID-19
- Reporting to the university if I test positive or have been diagnosed with COVID-19
- Abiding by all DePaul safety standards and protocols

I recognize that by taking these simple steps, I can help reduce the spread of COVID-19 and its devastating effects on people and communities. By doing this, I am taking care of myself, taking care of others, and taking care of my DePaul family.

Taking Care of DePaul, Together.