

Key Contacts

Office of Research Services (ORS)

Services Offered	Name	Title	Email	Phone #
Grant writing	Sarah Weisz	Grant Writer	sweisz@depaul.edu	(312)362-7727
Identifying funding, developing budgets, review and approval of submissions	Cate Ekstrom	Director of Research Development and Pre-Award Services	cekstrom@depaul.edu	(312) 362-5412
Identifying funding, developing budgets, review and approval of submissions	Ian Price	Grant & Contracts Specialist	ideaner@depaul.edu	(312) 362-7079
Submission and review processes for IRB, IACUC, and IBC	Jessica Bloom	Director of Research Compliance	jbloom8@depaul.edu	(312) 362-6168
Submission and review processes for IRB, IACUC, and IBC	Melodie Fox	Research Protections Coordinator	mfox34@depaul.edu	(312)362-7592
Award acceptance and setup, award monitoring, and closeout	Jyrell Keys	Director of Award Management	jkeys1@depaul.edu	(312)362-5409
Award acceptance and setup, award monitoring, and closeout	Amy Dauernheim	Senior Grant & Contract Specialist	adauernh@depaul.edu	(312)362-5457
Award acceptance and setup, award monitoring, and closeout	Claire Trinkle	Grant & Contract Specialist	ctrinkle@depaul.edu	(312) 362-6415
New initiatives, Internal funding opportunities, paid leave programs, training and development	Lauren Miller	Chief of Staff & Director of Research and Innovation Strategies	lmille74@depaul.edu	(312) 362-7595
Corporation and Foundations Relations (CFR)				
Identifying philanthropic funding, developing LOIs and proposals, stewardship reporting, site visits and donor communication	Alisia Eckert	Assistant Vice President, Advancement Services, Corporate and Foundations Relations and Donor Relations	aekert7@depaul.edu	(312) 362-8663
Identifying philanthropic funding, developing LOIs and proposals, stewardship reporting, site visits and donor communication	Heather Nash	Executive Director Corporate & Foundation Relations	hnash6@depaul.edu	(312) 362-7171
Clearance process, proposal preparation, organizational documentation, reporting, grant agreement acceptance and review	Leti Adams	Foundation Relations Specialist	ladams12@depaul.edu	(312) 362-7154
Restricted Accounting (RA)				
Regulatory compliance oversight; final invoice & reporting approval; final award setup approval; audit	Daniel Plinska	Manager Restricted Accounting	dplinska@depaul.edu	Available via a Teams Call
Award admin - non-federal awards; finalize award setup; grant revenue & IDC calc; month-end Closure (PPM)	Martin Cisneros	Senior Accountant	MCISNE12@depaul.edu	Available via a Teams Call
Award admin - NIH grants; finalize award setup; Payroll adjustments & effort distribution; student aid drawdowns; ICP	Adam Ng	Senior Accountant	TNG10@depaul.edu	Available via a Teams Call
Award admin - NSF grants; finalize award setup; transactions in budget error	Kathleen Loftus	Senior Accountant	KLOFTUS6@depaul.edu	Available via a Teams Call
Award admin - all other federal; finalize award setup; time & effort reporting	Shaden Hassan	Senior Accountant	shaden.hassan@depaul.edu	Available via a Teams Call
Payroll adjustments; process documentation & optimization; reconcile AR 1300xx accounts	Karen Rhomberg	Intermediate Accountant	KRHOMBER@depaul.edu	Available via a Teams Call
Award setup in BlueSky; invoicing; subcontract invoice reconciliation	Fran Trainor	Staff Accountant	FTRAINOR@depaul.edu	Available via a Teams Call
Department Email inbox admin; time & effort Reporting	Sharmaine Miller	Accounting Coordinator	SMILL123@depaul.edu	Available via a Teams Call
Student Employment and Human Resources (HR)				
Student Employment management	Fatima Mohammed	Assistant Director of Student Employment Initiatives	fatima.mohammed@depaul.edu	Available via a Teams Call
Leads/manages staff recruiting	Jessica Cook	Director Talent Acquisition & HR Central	jessica.cook@depaul.edu	Available via a Teams Call
Information Services (IS)				
Procurement of IS related equipment and technology	Frank Sanchez	Manager Academic Research & Technology	frank.sanchez@depaul.edu	(312) 362-6510